

SEARCH TIPS

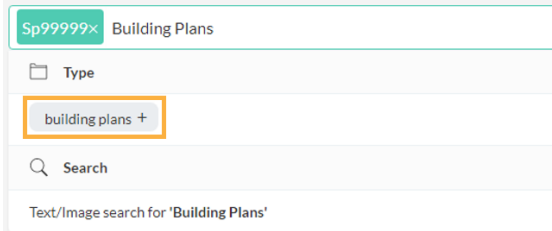
In the Strata Choice Owners Portal, powered by MRI Strata Connect.

The **Strata Choice Owners Portal** provides transparency and seamless management of multiple aspects of a building in one system, including the facilitation of **Strata Searches** through the **Document Library**.

The platform's search engine allows for the searching of documents and invoices through Filters, Favourites and Date Ranges by Inspectors, on behalf of the Owners Corporation. Inspectors can also generate Financial Reports from the Document Library.

Filters

Search for your plan number and the type of document based on options in the dropdown.



Sp99999x Building Plans

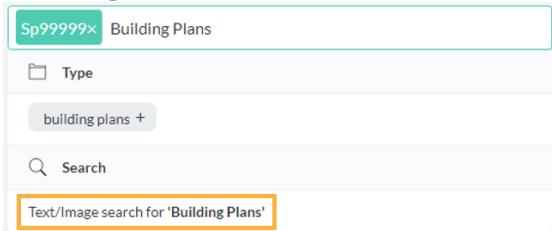
Type

building plans +

Search

Text/Image search for 'Building Plans'

Other keywords can be searched when 'Text/Image search for' is selected.



Sp99999x Building Plans

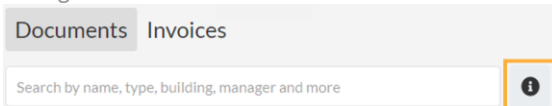
Type

building plans +

Search

Text/Image search for 'Building Plans'

A filter guide can be found under 'Information' > 'Categories'.

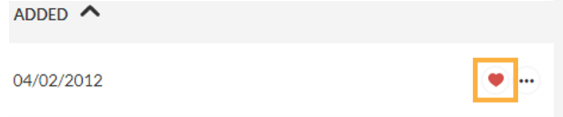


Documents Invoices

Search by name, type, building, manager and more

Favourites Toggle

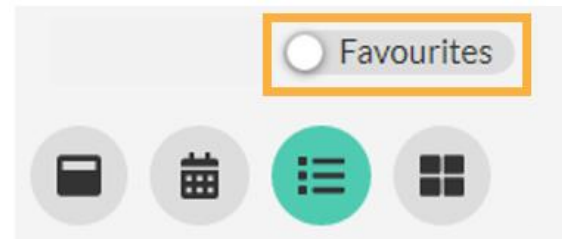
To mark a document as a favourite, click the heart symbol on the right-hand side of the document.



ADDED ^

04/02/2012

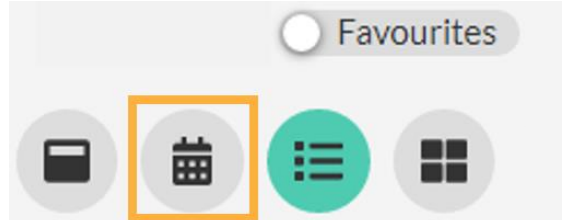
'Favourites' toggle will limit search to documents that have been marked as a favourite.



Favourites

Date Filters

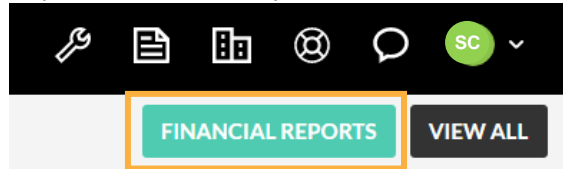
Select your date range and documents will be filtered accordingly.



Favourites

Generating Financial Reports

A range of financial reports can be generated by Inspectors with authority to access Plan records.



FINANCIAL REPORTS VIEW ALL

Further Information:

Please contact adminteam@stratachoice.com.au or 8424 9700 for further assistance.

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